

New Undergraduate Program Concept Supplemental Form

To Be Submitted to ESC Governance with SUNY Form 1A

Proposed Title:	
Proposed Degree Award:	
Number of Required Credits:	
Program Coordinator(s):	
Additional Authors:	
Date:	

Program summary

- Describe the proposed program, including its purpose, content, duration, and structure / delivery method(s).

Rationale and need for the program

- Educational and career objectives for students in this program
- Need for the program
- Existing programs in New York State

Program Description, Purpose, and Planning

- What are the program’s primary student learning outcomes (SLOs)? **NOTE:** *SLOs are defined by the Middle States Commission on Higher Education in the [Characteristics of Excellence in Higher Education](#) (2006) as “clearly articulated written statements, expressed in observable terms, of key learning outcomes: the knowledge, skills and competencies that students are expected to exhibit upon completion of the program.”*
- How does the program relate to SUNY Empire State College’s and SUNY’s mission and strategic goals and priorities? What is the program’s importance to the institution, and its relationship to existing and/or projected programs and its expected impact on them? As applicable, how does the program reflect diversity and/or international perspectives?
- Describe input by external partners, if any (e.g., employers and institutions offering further education? How did input, if any, from external partners (e.g., educational institutions and employers) or standards influence the program’s design?
- Does the program meet specialized accreditation or other external standards? If so, discuss how the curriculum will meet these standards.
- Please identify the modes for the delivery of this program (i.e., Independent Study, Study Groups, Virtual Study Groups, Residencies, Virtual Residencies, Online).

Program Impact on SUNY and New York State

- What is the need for the proposed program in terms of the clientele it will serve and the educational and/or economic needs of the area and New York State? How was need determined? Why are similar programs, if any, not meeting the need?
- Please identify similar programs within SUNY and their three-year enrollment trends.
- How will SUNY Empire State College encourage enrollment in this program by persons from groups historically underrepresented in the institution, discipline or occupation?

Program Assessment and Improvement

- Describe how this program’s achievement of its objectives will be assessed, in accordance with [SUNY policy](#), including the date of the program’s initial assessment and the length (in years) of the assessment cycle. Explain plans for assessing achievement of students learning outcomes during the program and success after completion of the program.
- Using the curriculum on SUNY Form 1A or 1B, attach a curriculum map based on program SLOs listed above.

Faculty

- Please identify SUNY Empire State College faculty that will teach in the new program. Does the program need to hire new faculty? If so, Provost approval needs to be obtained prior to the submission of this proposal.

Financial Resources and Instructional Facilities

- Please explain new and/or reallocated resources over the first five years for operations, including faculty and other personnel, the library, equipment, laboratories, and supplies. Also include resources for capital projects and other expenses.
- Please describe the targeted population, and project enrollments for the first five years.

Program Year	Full-time Students	Part-time Students