



# Application for use of the Designated Public Forum

This application is intended for the use by third parties not sponsored by the University and/or not sponsored by a recognized student organization who want to exercise their rights of free speech by using the University's Designated Public Forum. Applications should be sent or hand-delivered to:

**Office of Emergency Management and Public Safety**

Attn: Mark Spain  
SUNY Empire State University  
2 Union Avenue  
Saratoga Springs, NY 12866  
518-580-2900  
[mark.spain@sunyempire.edu](mailto:mark.spain@sunyempire.edu)

Applicant Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Speaker Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Date Requested: \_\_\_\_\_

Time requested: From: \_\_\_\_\_ to: \_\_\_\_\_

*Policies around the use of the Designated Public forum are available on the SUNY Empire website at:*

I, the applicant, have read the aforementioned policy and agree to comply with the terms of use of the Designated Public Forum as set forth in the policy.

I, the applicant, acknowledge that I am applying to use the Designated Public Forum for free speech purposes, and that I will not use the forum for any other noncommercial uses that require a revocable permit in accordance with the SUNY Empire Facility Use by third parties policy and/or commercial purposes that are not allowed in/on University Policies.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_



**Application for use of the  
Designated Public Forum**

**For Office of Emergency Management and Public Safety Internal Office Use**

Date Received: \_\_\_\_\_ Time: \_\_\_\_\_ Manner: \_\_\_\_\_

Returned (if applicable)

Date: \_\_\_\_\_ Reason: \_\_\_\_\_

Follow-up: \_\_\_\_\_

Approved:

Date: \_\_\_\_\_

\_\_\_\_\_  
Mark Spain, Director, Office of  
Emergency Management & Public  
Safety